

Wards: All  
Key Decision: No

(a) **Political Balance following St Mary's Ward by-election**

(b) **Appointments to Committee following the By-election**

### Report by the Director for Communities

#### 1.0 Summary

- 1.1 To note the political balance on the Council following the St Mary's Ward By-Election on 5 December.
- 1.2 To appoint member(s) to Committees taking into account the political balance and vacancies on the Committees.

#### 2.0 Background

- 2.1 Legislation requires that political balance needs to be reviewed following any election or by-election.

#### 3.0 Proposals

- 3.1 The Council notes the implications of the St Mary's Ward By-election result.
- 3.2 The Conservative Group Leader has been consulted about the appointments to the vacancies and has submitted his nomination (Annex B, highlighted in greyscale) for allocation to the non-executive Committees and changes to some Vice-Chairmanships.

#### 4.0 Legal

- 4.1 s106 Local Government Act 1972 provides that Councils may make standing orders for the regulation of their proceedings and business
- 4.2 s111 Local Government Act 1972 provides that the Council shall have the power to do anything which is calculated to facilitate or is conducive or incidental to the discharge of any of their functions.
- 4.3 s15, 16 and 17 of the Local Government and Housing Act 1989 set out powers and duties in relation to political balance on Committees and the exceptions and exemptions therein.
- 4.4 Local Government Act 2000 as amended by the Local Government and Public Involvement in Health Act 2007 sets out regulations regarding appointments to

Executive and Non-Executive Committees in Councils that have adopted Executive arrangements.

## **5.0 Financial implications**

5.1 There are no direct financial implications arising from this report

## **6.0 Recommendation**

6.1 That the Council notes the political balance on the Council and various Committees as, detailed at (b) on Annex A

6.2 That in noting 6.1 above the Council confirms the political groups and the number and proportion of seats allocated to the committees set out in paragraph (a) of Annex A to this report;

6.3 Council takes into account the wishes of the Conservative Group Leader in appointing the membership to Committees, confirming the new Vice-Chairmanships as detailed in Annex B for the period from 1 November 2014 to the Annual Council meeting in 2015

## **Local Government Act 1972**

### **Background Papers:**

Local Government Acts 1972 & 2000

Local Government and Housing Act 1989

Local government and Public Involvement in Health Act 2007

Knowles on Local Authority Meetings – A manual of Law and Practice

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## **Schedule of Other Matters**

### **1.0 Council Priority**

1.1 Matter considered and no issues identified

### **2.0 Specific Action Plans**

2.1 (A) Matter considered and no issues identified  
(B) Matter considered and no issues identified

### **3.0 Sustainability Issues**

3.1 Matter considered and no issues identified

### **4.0 Equality Issues**

4.1 Committees must take proper account of the Council's duties to promote compliance with the convention rights scheduled in the Human Rights Act 1988, to reduce crime and disorder and to promote equalities

### **5.0 Community Safety Issues (Section 17)**

5.1 Matter considered and no issues identified

### **6.0 Human Rights Issues**

6.1 Matter considered and no issues identified

### **7.0 Reputation**

7.1 Matter considered and no issues identified

### **8.0 Consultations**

8.1 Leaders of the Political Groups and other elected individuals on the Council were advised and consulted on memberships of the non-executive committees.

### **9.0 Risk Assessment**

9.1 Matter considered and no issues identified

### **10.0 Health & Safety Issues**

10.1 Matter considered and no issues identified

### **11.0 Procurement Strategy**

11.1 Matter considered and no issues identified

### **12.0 Partnership Working**

12.1 The Committee structure of Worthing Borough Council contains a number of Joint Committees with Adur, Horsham and Mid-Sussex Councils

**(a) Committee Structure and Number of Seats**

To confirm the committee structure and numbers of seats applicable to each, in accordance with the revised Constitution:

**(i) The Executive:**

Executive	6 seats
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**(ii) Regulatory Committees**

Planning Committee	<b>8 seats</b>
Licensing Committee	<b>10 seats</b>
Licensing Sub	3 seats

**(iii) Overview and Scrutiny:**

Overview and Scrutiny Committee	<b>8 seats</b>
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**(iv) Joint Working Arrangements:**

With Worthing Borough Council

Joint Governance Committee	<b>8 seats</b>
Joint Overview and Scrutiny Committee	<b>8 seats</b>
Joint Senior Staff Committee	<b>3 seats</b>
Joint Staff Committee	<b>3 seats</b>
Joint Strategic Committee	6 seats
Joint Senior Staff Appeals Committee	<b>3 seats</b>

With Horsham and Mid Sussex Councils

CenSus Joint Committee	2 seats
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**Seats in bold are subject to political balance: 51 Seats**

**(b) Representation of Political Groups on the Council**

To confirm the political groups and the number and proportion of seats held.

Representation on the Council and the number and proportion of seats held are as follows;

Number of seats on Council:		Proportion of seats	*No. of seats on committees
20	Conservative	68.97%	35
2	Independent (SBRA)	6.90%	4
1	Labour	3.45%	-
6	UKIP	20.69%	11

\*In accordance with the rules on political representation the number of seats to be taken by each political group on the Council's Committees and Sub-Committees. A political group comprises 2 or more members.

The following are not included in the above figures because the political balance requirements do not apply:

- Executive (6 seats)
- Joint Strategic Committee (6 seats)
- Census Committee (2 seats)
- Licensing Sub (3 seats)

As the by-election does not change the allocation of seats agreed at the Annual Meeting, Council is invited to note the result of discussions by Group Leaders and Members of the Opposition earlier this year:

Committee	No. of Seats	Conservative	Indep SBRA.	Labour	UKIP		Over allocated
Joint Governance	8	6	1^	^	2^		1^
Licensing	10	7	1		2		
Planning	8	6	1		2&		1&
Overview and Scrutiny	8	6 \$	1		2		1\$
Joint Overview and Scrutiny	8	6\$	1		2		1\$
Joint Staff	3	2			1		
Joint Senior Staff	3	2			1		
Joint Senior Staff (Appeals)	3	2			1		
<b>TOTAL</b>	<b>51</b>	<b>37</b>	<b>5</b>		<b>13</b>		
		-2\$	-1^	1	-2		
Seats = 51		35	4	^ *	& **		

\$ Conservatives should lose 2 seats under the political balance rules to make a total of 35 seats

^ SBRA should lose 1 seat according to political balance rules to make a total of 4 seats

& UKIP should lose 2 seats according to political balance rules to make a total of 11 seats

At the Annual Council meeting earlier this year the following was agreed:

\$ conservatives would give up 2 seats on Overview and Scrutiny (O&S), making 35 seats; the UKIP group would give up their 2 seats as follows – 1 on planning, 1 on joint planning (to keep their seats on O and S).

Therefore the membership lists have been drawn up with 35 seats for the Conservatives, 4 seats for the SBRA - ^ the seat goes to the Labour member; UKIP giving up & 1 seat on planning and ^1 seat on Jt Governance.. This balances the proportionality rules across all parties.

**JOINT COMMITTEE MEMBERSHIP / APPOINTMENTS  
2014-2015**

<b>Joint Strategic Committee</b> <b>Membership is the Leader and their Executive</b> <i>(no requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
1		
2		
3		
4		
5		
6		
Adur District Council		
1	<b>Chair:</b> Neil Parkin	Conservative
2	<b>Vice-Chair:</b> Angus Dunn	Conservative
3	Pat Beresford	Conservative
4	Keith Dollemore	Conservative
5	Jim Funnell	Conservative
6	David Simmons	Conservative

<b>Joint Governance Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
1		
2		
3		
4		
5		
6		
7		
8		
Adur District Council		
1	<b>Chair:</b> Rod Hotton	Conservative
2	<b>Vice-Chair:</b> Ann Bridges	Conservative
3	Carson Albury	Conservative
4	Emily Hilditch	Conservative
5	Dave Donaldson	Conservative
6	James Butcher	Conservative
7	Paul Graysmark	UKIP
8	Barry Mear	Labour

**Note:**

***Not more than one member to be an Executive Member***

**For Standards matters:**

**Independent Members: Tony Case, John Todd, Susan Clarke**

**Parish representatives: Lancing Parish Council (1) – Sompting Parish Council (1)-**

<b>Joint Staff Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>		
<b>2</b>		
<b>3</b>		
Adur District Council		
<b>1</b>	<b>Chair:</b> Keith Dollemore	Conservative
<b>2</b>	<b>Vice-Chair:</b> Emma Evans	Conservative
<b>3</b>	Paul Graysmark	UKIP

<b>Joint Senior Staff Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>		
<b>2</b>		
<b>3</b>		
Adur District Council		
<b>1</b>	<b>Chair:</b> Neil Parkin	Conservative
<b>2</b>	<b>Vice-Chair:</b> Angus Dunn	Conservative
<b>3</b>	Paul Graysmark	UKIP

**Note:** *Each Council must have one Executive member*

<b>Joint Senior Staff (Appeals) Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>		
<b>2</b>		
<b>3</b>		
Adur District Council		
<b>1</b>	<b>Chair:</b> Neil Parkin	Conservative
<b>2</b>	<b>Vice-Chair:</b> Angus Dunn	Conservative
<b>3</b>	Paul Graysmark	UKIP

**Note:** *Each Council must have one Executive member*

<b>Joint Overview &amp; Scrutiny Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>		
<b>2</b>		
<b>3</b>		
<b>4</b>		
<b>5</b>		
<b>6</b>		
<b>7</b>		
<b>8</b>		
Adur District Council		
<b>1</b>	<b>Chair:</b> Liza McKinney	Shoreham Beach Residents' Association
<b>2</b>	<b>Vice-Chair:</b> Rod Hotton	Conservative
<b>3</b>	Ann Bridges	Conservative
<b>4</b>	James Butcher	Conservative
<b>5</b>	Stephen Chipp	Conservative
<b>6</b>	Emily Hilditch	Conservative
<b>7</b>	Ken Bishop	UKIP
<b>8</b>	Liz Haywood	UKIP



**EXECUTIVE/ COMMITTEE MEMBERSHIP / APPOINTMENTS  
2014-2015**

<b>Executive, appointed by the Leader</b>		
<b>No</b>	<b>Councillor</b>	<b>Title</b>
<b>1</b>	Neil Parkin	Leader
	Angus Dunn	Deputy Leader
<b>2</b>	Pat Beresford	Executive Member for Regeneration
<b>3</b>	Keith Dollemore	Executive Member for Environment
<b>4</b>	Angus Dunn	Executive Member for Resources
<b>5</b>	Jim Funnell	Executive Member for Customer Services
<b>6</b>	David Simmons	Executive Member for Health & Wellbeing
<b>Policy Advisors to Executive Members</b>		
<b>1</b>	Emma Evans	To Leader
<b>2</b>	Ann Bridges	To Executive Member for Customer Services (Homelessness)
<b>3</b>	James Butcher	To Executive Member for Regeneration
<b>4</b>	David Donaldson	To Executive Member for Customer Services (Adur Homes)
<b>5</b>	Emma Evans	Leader, and Executive Member for Health & Wellbeing
<b>6</b>	Carson Albury	Executive Member for Environment

<b>CenSus Committee (With Worthing Borough Council, Mid Sussex District Council and Horsham District Council (membership is from the Executive))</b>	
<b>Councillor</b>	
Jim Funnell	Executive Member for Customer Services
Neil Parkin	Leader

<b>Adur Planning Committee</b> (requirement for political balance)		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
<b>1</b>	<b>Chair:</b> Brian Boggis	Conservative
<b>2</b>	<b>Vice-Chair:</b> Peter Metcalfe	Conservative
<b>3</b>	Carol Albury	Conservative
<b>4</b>	Brian Coomber	Conservative
<b>5</b>	David Donaldson	Conservative
<b>6</b>	Emma Evans	Conservative
<b>7</b>	Geoff Patmore	UKIP
<b>8</b>	Ben Stride	SBRA
	<b>Substitute Members List</b>	
<b>1</b>	Carson Albury	Conservative
<b>2</b>	Pat Beresford	Conservative
<b>3</b>	Brian Coomber	Conservative
<b>4</b>	Keith Dollemore	Conservative
<b>5</b>	Angus Dunn	Conservative
<b>6</b>	David Simmons	Conservative
<b>7</b>	David Lambourne	UKIP
<b>8</b>	Liza McKinney	SBRA

*It is a requirement that Members of this Committee must receive appropriate training.*

<b>Licensing Committee</b> (requirement for political balance)		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
<b>1</b>	<b>Chair:</b> Carson Albury	Conservative
<b>2</b>	<b>Vice-Chair:</b> Emma Evans	Conservative
<b>3</b>	Ann Bridges	Conservative
<b>4</b>	Brian Coomber	Conservative
<b>5</b>		Conservative
<b>6</b>	Debbie Kennard	Conservative
<b>7</b>	Peter Metcalfe	Conservative
<b>8</b>	Lyn Phillips	UKIP
<b>9</b>	David Lambourne	UKIP
<b>10</b>	Ben Stride	SBRA

*It is a requirement that Members of this Committee must receive appropriate training.*

**Overview and Scrutiny Committee**  
(requirement for political balance)

<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
<b>1</b>	<b>Chair:</b> Liza McKinney	SBRA
<b>2</b>	<b>Vice-Chair:</b> Rod Hotton	Conservative
<b>3</b>	Ann Bridges	Conservative
<b>4</b>	James Butcher	Conservative
<b>5</b>	Stephen Chipp	Conservative
<b>6</b>	Emily Hilditch	Conservative
<b>7</b>	Ken Bishop	UKIP
<b>8</b>	Liz Haywood	UKIP